

# HURRICANE PREPAREDNESS CHECKLIST

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UNIT SERIAL NUMBER

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CUSTOMER NUMBER

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WS CUSTOMER SUCCESS SPECIALIST (CSS) NAME

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WS CSS PHONE

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WS CSS EMAIL

## What to Do Before and After the Storm

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### Before the Storm

- Document your unit serial number, customer number, Williams Scotsman representative name, phone number and email
- Secure anchors and tie-downs for your modular unit if it's not already anchored
- Assess your property and trim or cut back landscaping or trees that could become a wind hazard
- Reinforce the unit's exterior, paying special attention to the roof, doors and windows
- Remove valuable materials and documents from the unit as an added precaution
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- Make appropriate arrangements with your insurance carrier

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### After the Storm

- Determine if the unit is structurally sound and safe
- Contact Williams Scotsman for repairs or maintenance (if applicable)
- Protect the property from additional damage until Williams Scotsman is able to service the unit
- Contact your local Williams Scotsman representative and notify them of the work you're preparing to undertake if you/your team will be completing any repairs on your own
- Wear protective gear, including hard hats, goggles and gloves while performing any clean-up or repairs
- Turn off the power and main breaker or fuse on the service panel if any electrical equipment got wet or is near water before starting any work

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IF YOU REQUIRE MOBILE, TEMPORARY SPACE AFTER A HURRICANE

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**Contact WillScot at [WILLSCOT.COM](https://www.willscot.com) for temporary office space, classrooms or other facilities**